


<p>VANUATU ASYCUDA PROJECT 2016-2017</p>	 <p>V A N U A T U <b>CUSTOMS &amp; INLAND REVENUE</b> <b>SERVICE DE LA DOUANE ET DES CONTRIBUTIONS INDIRECTES</b></p>			
<p><b>CUSTOMS CLEARANCE – STANDARD OPERATING PROCEDURES</b></p>				
<p><b>Transshipment</b></p>				
<p><b>Transshipment Bill (Nature 28)</b></p> <p style="text-align: center;"><b>For External users</b></p>				
<p><b>Purpose</b></p>	<p>To ensure the accuracy of the information provided, thereby assuring conformation of clearance requirements, in accordance with the relevant laws and regulations.</p> <p>To submit Transshipment Bill for transshipment cargo.</p>			
<p><b>Scope</b></p>	<p>This procedure applies to Shipping/Airline Agents (Carriers) or Freight Forwarders in the processing of transshipment cargo.</p>			
<p><b>Location</b></p>	<p>Port Vila Luganville</p>			
<p><b>Process Owner</b></p>	<p>Manager Customs Border Manager North</p>			
<p><b>Legislation</b></p>	<p>Customs Act, Sections 26, 51-60, 102-106 Customs Regulations, 17, 19, 34-35</p>			
<p><b>Flowcharts</b></p>	<p>Transshipment Cargo Process</p>			
<p><b>Minimum Documents Required</b></p>	<p>Inward Transshipment Bill of Lading or Airway Bill Outward Bill Outward Manifest</p>			
<p><b>Procedure</b></p>	<p><b>Person Responsible</b></p>	<p>Carriers, Freight Forwarders</p>	<p><b>Section Responsible</b></p>	<p>Customs Border, Santo Customs.</p>
<ol style="list-style-type: none"> <li>1. Submits Transshipment Bill (bill with nature 28).</li> <li>2. Upon arrival, arranges with Cargo Handler for cargo to be deposited at the relevant Customs Controlled Area.</li> <li>3. Arranges for cargo to be loaded on outward craft.</li> <li>4. Submits outward bill with Customs.</li> <li>5. Customs will verify the outward bill against the original Transshipment bill from AW and the outward manifest.</li> <li>6. Should everything conforms, Customs will manually write-off the inward Transshipment Bill noting the details of the outward bill.</li> <li>7. Customs will deal with any identified discrepancies.</li> <li>8. Carrier, Freight Forwarder or Cargo Handler must inform Customs of any overstayed transship goods.</li> </ol>				

<b>Monitoring</b>	<b>Person Responsible</b>	Customs Manifest Officer	<b>Section Responsible</b>	Customs Border Santo Customs
	<ol style="list-style-type: none"> <li>1. Customs Officer responsible will run system reports on all transshipment bills that have not been re-exported and will take necessary action.</li> <li>2. Customs will be gathering information for the purpose of intelligence and risk management.</li> </ol>			
<b>Corrective Actions</b>	<ol style="list-style-type: none"> <li>1. If Carrier or Freight Forwarder submits incorrect information, Customs will make amendments accordingly after consultation with the entity concerned.</li> <li>2. Customs may take action against the Carrier or Freight Forwarder for frequent errors/omissions.</li> <li>3. If any discrepancies are found during inspection of the consignment or of the Customs Controlled Area, Customs will take necessary action according to the law.</li> </ol>			

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### **VERIFICATION AND RECORD KEEPING**

<b>Date Written</b>	: 28 <sup>th</sup> Oct 2016	<b>By:</b>	AW NPT
<b>Date Endorsed</b>	: 3 <sup>rd</sup> Nov 2016	<b>By:</b>	CRMC
<b>Date Authorized</b>	: 4 <sup>th</sup> Nov 2016	<b>By:</b>	Chairman CRMC
<b>Date for Revision:</b>	4 <sup>th</sup> Nov 2017	<b>By:</b>	CRMC

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